



COVID-19 Protocol

Policy No: 9

Version No: 1

First made on: 24 March 2020

Last updated:

The AMYAC board is committed to managing the health risks to AMYAC members, and to the community more generally, posed by the COVID-19 pandemic. For this purpose, the board will take any measures necessary and reasonable to minimise the risks of exposure to and transmission of the COVID-19 virus, in accordance with government COVID-19 laws and protocols.

1. This policy will be in effect until the board deems that the situation of the COVID-19 pandemic has stabilised, and that the health risks posed by COVID-19 can be readily managed.
2. Directors will:
 - a. stay home if they are sick;
 - b. avoid large gatherings wherever possible;
 - c. avoid physical contact with others wherever possible, including handshaking;
 - d. avoid any unnecessary international or domestic travel;
 - e. promote good cough and sneeze hygiene;
 - f. thoroughly wash their hands regularly;
 - g. clean and disinfect their surroundings regularly; and
 - h. avoid unnecessary handling and sharing of food.
3. If directors:
 - a. have respiratory symptoms of fever, cough or shortness of breath;
 - b. have symptoms of a common cold or flu;
 - c. have been in contact with a person who has a confirmed case of COVID-19; and/or
 - d. have travelled internationally within the last 14 days;they must notify the board as soon as practicable.

Meetings

4. The board will, wherever possible, hold directors' meetings by phone and/or video.
5. The board will not hold directors' meetings in person unless there is a necessary and prevailing reason to do so.



6. Where directors' meetings are held in person, they must be organised so as to minimise director and staff travel.
7. Where directors' meetings are held in person, no director, supporting staff or guest may attend that meeting if they:
 - a. have respiratory symptoms of fever, cough or shortness of breath;
 - b. have symptoms of a common cold or flu;
 - c. have been in contact with a person who has a confirmed case of COVID-19; and/or
 - d. have travelled internationally within the last 14 days.
8. The board will not hold any meetings or events of more than 20 people unless there is a necessary and prevailing reason to do so.
9. The board will not hold any meetings or events of more than 50 people for any reason, including general or community meetings.

Surveys and training

10. The board will postpone all heritage surveys and cross-cultural training currently in progress that involve AMYAC consultants, unless there is a necessary and prevailing reason otherwise.
11. The board will not consider any requests for heritage surveys and/or cross-cultural training, unless there is a necessary and prevailing reason otherwise.
12. AMYAC consultants will not participate in heritage surveys and/or cross-cultural training sessions for any reason if they:
 - a. have respiratory symptoms of fever, cough or shortness of breath;
 - b. have symptoms of a common cold or flu;
 - c. have been in contact with a person who has a confirmed case of COVID-19; and/or
 - d. have travelled internationally within the last 14 days.

Date of last amendment: